



Central High School Semester Finals Instructions

The Purpose of the Semester Finals Exemption Option is to promote and encourage regular attendance in school. Final exams are required in every class. The reward for good class attendance is the option for students not to take their Semester Finals if he/she qualifies. Of course, if you qualify you still have the option to take your finals for a better grade and we encourage you to do so. The following are guidelines to help you understand the FEO and expectations.

- Finals Week is January 19-22, 2010. January 19 is an 8-Period Day with open campus lunch for all students in grades 9-12. There is only one lunch period (11:21-12:06) scheduled that day and students may choose to remain on campus for lunch. If you are leaving for lunch you **MUST** return by 12:06pm for your afternoon classes.
- Final Exams will take place Wednesday thru Friday, January 20-22, 2010. Please refer to the 1st Semester Finals Schedule on the school website or posted throughout the building for dates and times of all final exams.
- If you qualified for the Semester Finals Exemption Option you will be notified by your teacher. If you qualified and would still like to take your final exams you are encouraged to do so as taking the exams can only help your grade, not hurt it! If you did not qualify you **ARE REQUIRED** to take your semester exams. If you think you may have qualified and are not on your classroom roster, please come down and see your administrator.
- If an extenuating circumstance requires you to request an alternate time to take your semester exams at an alternate time you must pick up a **Final Exam Change Form** from the main office. You must then work out an alternate time with your teacher(s), have them sign the form and take the form to your administrator for approval.
- Students who enrolled late, transferred from another school or are listed as Foreign Exchange students must take semester finals and **DO NOT** qualify for the exemption.
- Please read the Semester Finals Exemption Option on page 46 of your student handbook. If you have any questions please feel free to contact school administration at 394-4023